



In order to provide Information Technology (IT) security awareness training as mandated by VITA policies and the DJJ IT Security Program, DJJ purchased Managed Ongoing Awareness Tools (MOAT) from Awareity through VIPNet (a part of VITA). MOAT is a completely integrated web-based system that provides for full compliance with the mandates – including email notifications, reporting, legal-acceptance, etc.

The system is currently used by several state agencies, including VITA, as well as several localities.

MOAT uses a very low amount of bandwidth as it is not graphic intensive, which allows easy use on all types of network connections.

MOAT will cover areas including internet and email usage, virus protection, hacking threats, and DJJ Policies, Procedures, and Administrative Directives relating to IT security.

Completion of the Lessons in each of the Modules within specified time periods will be required of **all** persons accessing DJJ networks.

The rollout of MOAT will begin after Labor Day.

Rather than roll out MOAT to the entire agency (approximately 1,500 users) at one time we will roll it out in smaller groups. This will allow us the opportunity to resolve any access related issues with support, utilization, and/or performance.

The first group to be rolled out will be the following (approximately 600 users):

Beaumont JCC	BSU	BonAir JCC	Central Infirmary
Central Office	Culpeper JCC	Hanover JCC	Maintenance
Natural Bridge JCC	Oak Ridge JCC	RDC	Regional Operations
CSU 13 – Richmond	CSU 14 - Henrico		

Individuals being rolled out will receive an automated email with login id and information. A follow up email will have a one-time use password that the individual will change the first time he or she goes into the system.

The time required to complete MOAT is approximately 1-2 hours, though many users finish in less time. It does NOT have to be completed all at one time/sitting. One can login to MOAT from anywhere you have Internet access.

The allocated time for completion of the initial training (including all modules and the documents in the Vault) for existing network users is 30 calendar days from receipt of the automated emails with id and password.

The allocated time for completing of the initial training (including all modules and the documents in the Vault) for new network users is 14 calendar days from receipt of the automated emails with id and password.

Failure to complete the assigned training within the allocated time will result in a disabling of all the individual's network accounts.